



2026 Candidate Resource Guide summitcountyutah.gov/290/Candidates

Congratulations on choosing to be a candidate for public office. The information contained in this guide is a description of resources and services that Summit County Elections provides for all candidates. Please familiarize yourself with these resources and feel free to contact us with any questions.

CANDIDATE NAME

Your name will appear on the ballot exactly as you have entered it on the Declaration of Candidacy form. After the filing period is over, no changes will be made to your name.

SIGNATURE GATHERING INFORMATION

Candidates interested in gathering signatures or running as unaffiliated should contact the Summit County Clerk's Office for additional guidance.

This does not apply to local school board candidates.

BALLOT POSITION

The order in which candidate names will appear on the ballot is determined by State statute *20A-6-110* that requires a randomized scrambling of the alphabet every two years by the Lieutenant Governor's Office. This list is known as the **Master Ballot Position List**. The order for 2026 will be determined after the filing period.

- ❖ Based on first letter of Last Name. If multiple candidates have a last name that starts with the same letter, the random alphabet will continue to the second letter of the name and so on.

CANDIDATE WITHDRAWAL

You may withdraw your candidacy at any time by submitting a “**Withdrawal Form**” to Summit County Elections. If a Withdrawal Form is not submitted, you will remain an official candidate regardless of your intentions.

- ❖ To have your name removed from the ballot, you must submit the withdrawal form by the following deadlines:
 - Primary Election Deadline: 5-1-2026
 - General Election Deadline: 9-11-2026

Withdrawal forms submitted after the deadline will still be accepted and processed. Every reasonable effort will be made by the elections office to notify voters that any votes cast for this candidate will not be counted.

CANDIDATE FINANCIAL DISCLOSURE REPORTS

Each candidate running for County Office and Local School Board shall file a signed campaign financial statement with the County Clerk. These reports must include a list of all donations (monetary and in-kind) including the date and the name of the donor. These reports must also include a list of all expenses and include the person or company paid for the expense.

Anonymous contributions of over \$50 must be turned over to the County for deposit in the general fund or given to a 501(c)(3) non-profit organization.

CAMPAIGN FINANCIAL REPORTING DATES

- ❖ 30 days after campaign ends due to victory, withdrawal, or elimination.
- ❖ Two weeks before the Primary Election: June 9, 2026
- ❖ Two weeks before the General Election: October 20, 2026

A report is considered timely filed if received in the County Clerk’s office no later than 11:59 pm, Mountain Time on their respective due dates or is received in the County Clerk’s office postmarked three days or more before the date the report was due.

Failure to file these required financial reports will result in the candidate’s name being removed from the ballot. Please read the entire Campaign Financial Disclosure in Summit County Elections law found in Summit County Code § 1-7-5.

You will be provided with a copy of the reports when filing. An Excel form will be available on our candidate website: summitcountyutah.gov/290/Candidates

CAMPAIGN SIGNS

- ❖ Campaign signs are permitted on private property with the permission of the property owner.
- ❖ Campaign signs are not permitted within 150 feet of a polling location when voting is taking place.

VOTER INFORMATION

You may request a list of registered voters within Summit County. The following information will be provided per Utah State law.

Voter Name and ID #	Active Status	Ballot Status
Date of Registration	Residence Address	Mailing Address
Political Party Affiliation	Precinct	Election District
Voter Participation History		

- ❖ Email addresses & phone numbers are PRIVATE under Utah Code § 63G-2-302.
- ❖ Any voter may request that their entire voter record be marked as Withheld. The data of such voters will be anonymized and included to a qualified person as identified in Utah Code § 20A-2-104

SUBSCRIPTION SERVICES – VOTED REPORT

Beginning the day ballots are mailed up until the Friday before Election Day, you may request to receive a report listing all voters who have returned their By Mail ballots. You may receive a Voted Report daily or weekly.

VOTER INFORMATION REQUEST FORM

A Voter Information Request form, used for both reports, is available on our website under the “Candidates” tab, or in person at the Clerk’s office.

Completed request forms may be returned to Summit County Elections via email at elections@summitcountyutah.gov or in person.

The Voter List and Voted Report will be sent as a password-protected **Microsoft Excel spreadsheet via a secure email**. To access the secure email, you will need to be signed into the email address that the list was sent to and use the login credentials for that email.

VOTER REGISTRATION

The first step in voting is **registering to vote**. We encourage you to provide voter registration forms to potential voters while campaigning. You may collect these forms and return them to our office or voters may return their own forms. Please return forms as soon as possible.

Voters who have moved must update their registration address by the registration deadline to receive a by mail ballot. **Ballots will not be forwarded by the Postal Service.**

Below are the options for registering to vote and applicable deadlines.

Registration Method	Location	Deadline
Online	www.vote.utah.gov (Requires a valid UT Driver's License/State ID)	11 days prior to Election Day.
In-person	Summit County Clerk's Office 60 N Main St Coalville UT 84017	11 days prior to Election Day.
Mail – In	Summit County Clerk's Office PO Box 120 Coalville UT 84017	11 days prior to Election Day.

- ❖ Utah Law allows 16 and 17 year olds to **pre-register** to vote using any of the methods listed above.
- ❖ **17 year olds who turn 18 on or before November 3, 2026, may vote in the Primary Election!**
- ❖ Voters who fail to register by the deadline may register AND vote a Provisional ballot during in-person voting. **They must provide appropriate ID AND proof they live at their registration address.**

For more information regarding voter registration, please contact our office at 435-336-3040 or elections@summitcountyutah.gov

PARTY AFFILIATION – PRIMARY ELECTION

Voters' current party affiliation determines the **primary ballot** they will receive. Voters may not **switch** parties after April 1, 2026. Utah Code § 20A-2-107.

This does not pertain to local school board candidates (nonpartisan races).

- ❖ All voters will receive a ballot for the November General Election that will include all political party candidates.

VOTE BY MAIL

Ballots are mailed **3 weeks prior to Election Day**. By mail ballots may be returned in two ways:

Post Office (postage is required)	Must be received by the Summit County Clerk's office by 8:00 pm on Election Day
Ballot Drop Box * (No postage required)	All drop boxes close promptly at 8:00pm on Election Day .

- ❖ A list of Ballot Drop Box locations will be posted on our website at summitcountyutah.gov/elections. Ballots returned to a drop box are collected on a regular basis by the Summit County Elections staff.

IN PERSON VOTING

Voters who do not receive a ballot in the mail or do not register to vote prior to the deadline, may vote in person. Four days of in person voting are available. The dates, times, and locations will be posted on our website at summitcountyutah.gov/elections

BALLOT TRACKING

Voters may sign up to receive alerts via TEXT, EMAIL and PHONE at trackmyballot.utah.gov.

They can also opt-in to ballot tracking on a voter registration form. Voters will receive three notifications:

- When their ballot has been mailed.
- When their voted ballot is received in our office.
- When their ballot has been counted.

An additional notice will be sent if we encounter an issue with the voter's signature, including instructions on how to correct the issue.

PRECINCT AND DISTRICT MAPS

A map of all precincts and districts is available on our website. Voters can also look up their precinct and district using an interactive map available on our website.

Contact Information

Summit County Clerk
60 N Main Street
PO Box 128
Coalville UT 84017

Phone: 435-336-3040
Email: elections@summitcountyutah.gov
Summit County Election Website:
summitcountyutah.gov/elections

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Candidate Signature Gathering Guide

Read the following instructions carefully so that you understand all new processes and procedures.

Training for Gathering Signatures:

Anyone gathering signatures should complete the training linked below. The training is free and should be taken by the candidate, all circulators, and anyone with whom they contract to gather signatures.

Training link and QR code: <https://content.buildxcl.com/xcl.html?i=9320498379&rememberme=on>



"In recent years, over 20 individuals have faced charges and pleaded guilty to felonies and misdemeanors linked to signature gathering offenses, predominantly fraud and forgery."

The actions of those collecting signatures is a direct reflection on the candidate. Know who you are hiring and who is gathering signatures on your behalf. If you become aware of issues, immediately and proactively reach out to the Lt. Governor's Office or the county clerk.

Packet Submission (Utah Code 20A-9-408.3):

New! Packets can be submitted on a weekly basis each Friday before 4:00 pm or any day the week the packets are due. There is no longer a requirement to save up petitions until the threshold is met.

Packets for Federal and multi-county races must be turned in to the Davis County clerk. All other packets must be submitted to the county clerk where the district is located.

To submit signatures, ensure the following are completed:

- Label the front of each signature packet with a unique, consecutive number;
- Sort all packets in a given submission in numeric order from smallest to largest. and
- Provide the election officer with a document containing:
 - For each signature packet submitted at the same time:
 - The number assigned to the signature packet under; and
 - The number of signatures in the signature packet;
 - Total number of signature packets submitted at the same time;
 - The sum of all signatures on all signature packets submitted at the same time;
 - A list of all individuals who collected signatures for the signature packets submitted together, including for each the individual's:
 - Full name;
 - Residential address;
 - Phone number; and
 - Email address; and
 - A certification that each individual was at least 18 years old when the individual collected the signatures.

If you fail to properly disclose a circulator, the election officer will reach out to you for that information. Failure to provide that information within three calendar days will result in all of the packets for that circulator being rejected.

Packet Processing

Packets will be processed in the order they are received by trained election workers. The first valid signature will be counted for a voter who signs more than one packet or signs for multiple candidates in the same race. Signatures will be verified until 110% of the required number of signatures have been verified or until there are no more signatures to be verified for the candidate.

Once the threshold is met, an audit will be conducted on 1% of the signatures that were reviewed. Following the audit, the candidate will be notified in writing if they have met the threshold to be placed on the primary election ballot.

Signature totals will be posted on www.vote.utah.gov each business day morning. Voters may view all of the petitions they have signed in the past six months on www.vote.utah.gov.

Observing Candidate Packet Signature Verification (Utah Code 20A-3a-801(5)&(7)):

A watcher may observe all aspects of the signature verification process. A watcher cannot violate a voter's privacy, record the process, or divulge information on status or counts of signatures, except what has been posted on www.vote.utah.gov.

Viewing Signature Packets (Utah Code 20A-9-408.1):

The following can review a complete, unredacted candidate nomination document:

- The Candidate the signatures relate to, or their campaign representative.
- Opposing Candidates seeking placement on the same primary ballot for the same office and party, or their campaign representative.
- The Chair or Vice Chair of the State Political Party involved (Federal, statewide, or multicounty races).
- The Chair or Vice Chair of the County Political Party involved, *if* the office sought is within a jurisdiction no larger than a single county.

The above individuals may not view a candidate nomination document after the election officer certifies the results of the applicable primary election race.

Those who view the document may not (1) make a copy, image, or other recording of it, or (2) disclose any private information related to an individual whose voter registration record is classified as private.

An electronic listing of petitions signers is available upon request for \$50 per report. Reports do not include private or withheld voters.

Refer to the 2026 Candidate Manual for additional information on nomination petitions and signature gathering.

Submitting your candidate profile

Candidates who qualify for the primary or general election may submit a profile for display on vote.utah.gov. Profiles include biographical information, a picture, and a short statement. Submitting a profile is optional.

How do I submit my profile?

1. After qualifying for the ballot, **look for an email** from the Office of the Lieutenant Governor with a link to the candidate profile form.
2. **Complete the candidate profile form.**
3. After review and at least 21 days before ballots are sent out, **profiles will be posted to vote.utah.gov.**

What is the deadline I must submit my profile by?

- **Primary election candidates:** by 5:00 p.m. May 8, 2026.
- **General election candidates:** by 5:00 p.m. Sep. 4, 2026.

Deadlines are established by law, and **late submissions cannot be accepted** (see Utah Code § 20A-7-801).

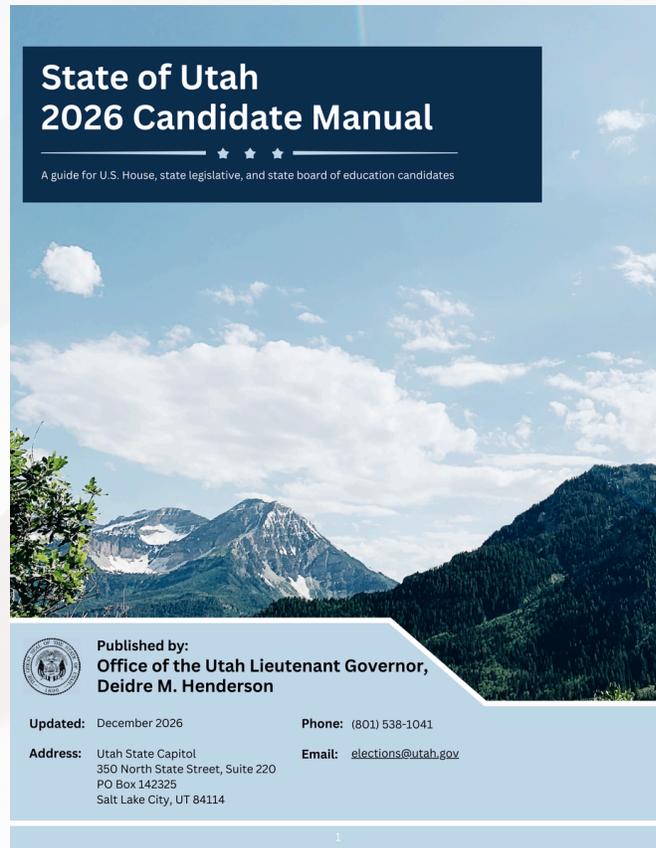
General election candidates must submit a new profile. **Profiles will not carry over** from the primary election.

Profiles may not be amended after they are submitted.

Haven't received a link? Have questions? Contact the Office of the Lieutenant Governor at **(801) 538-1041** or **elections@utah.gov**.

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Have you read the 2026 Utah Candidate Manual?



A guide for U.S. House, Utah Legislature, and Utah State Board of Education candidates covering:

- Gathering signatures and party conventions
- Filing campaign finance reports
- Creating a candidate profile
- Campaign laws and regulations
- Important election dates

Available on **vote.utah.gov** under “Resources for Candidates, Political Groups, & Parties”



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