



# Items needed to receive a Certificate of Occupancy

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## **Building and Engineering**

- Prior to issuance of a C.O. for new construction, final Building and Engineering inspections are required to be performed and approved.
- A final Engineering inspection is not required for a tenant improvement.
- Engineering Phone number: 435-336-3250
- Building Phone number: 435-336-3124

## **Fire**

- A Final Fire Inspection report is required for all permits for dwelling unit to verify all life safety systems, access methods, and identification is in place.
- If fire sprinklers were required to be installed, a Final Fire Sprinkler Inspection report from the applicable Fire District is required.

## **Water**

- If your home/project is on a well, NO final water approval is necessary; however, you will need to upload your well log in the final documents.
- If your home/project is on a water system such as Mtn. Regional Water or Gorgoza, a final approval letter/authorization to use is required.

## **Sewer**

- If the home/project is on a sewer system, a final approval letter/authorization to use from Snyderville Basin Water Reclamation District is required.
- Snyderville Basin Water Reclamation District: 435-214-5228
- If the home/project is on a septic tank, Final Wastewater Approval from the Health Department is required.
- Summit County Health Department: 435-336-3234

## **Planning**

- Planning approval is only required for anything that requires a final site plan to be submitted through the Planning Department (e.g. Retail stores, Hotels, Condos, Townhomes, Apartments, etc.). This excludes most single-family dwellings.
- Planning Department: 435-336-3124